



## AGENDA

### IMPERIAL COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

#### Budget and Fiscal Subcommittee

THURSDAY, SEPTEMBER 22, 2022

Zoom

All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.

#### Zoom Meeting Information:

**Meeting ID:** 832 4185 1981

**Passcode:** 594679

**Dial-In:** 1-669-900-6833

**Web Link:** <https://us02web.zoom.us/j/83241851981?pwd=d0hPanY4eDRhdE9sZ2oxNXRIQTlxUT09>

#### 1. Call to Order

- a. Roll Call
- b. Discussion and approval for the continued use of telecommunication services based on current circumstances and local guidelines for a 30-day period.
- c. Approval of CCP Meeting Minutes from May 19, 2022

#### 2. Discussion & Action Item(s):

- a. Discussion & Approval for Imperial County Probation Department's Adult Re-Entry Summit to be held on November 9, 2022 at the Day Reporting Center for \$9,000.

#### 3. Agency Updates

- a. Probation – Marcus Romero, Albert Camilo
- b. Sheriff's Office – Rachel Leal
- c. District Attorney's Office – Ivonne Peraza, Jose Flores
- d. Public Defender – Karla Armstrong
- e. Behavioral Health – Christian Gonzalez, Victor Manriquez
- f. Human Resources – Eleanor Barraza
- g. County Executive Office – Mayra Widmann, Lorraine Martinez

#### 4. Informational Item(s) & Announcements

#### 5. Public Comment – Limited to items that are not on the agenda. This is an opportunity for Members of the public to speak on any issues within the jurisdiction of the CCP Budget & Fiscal Subcommittee.

*Due to COVID-19, if any member of the public wishes to observe the meeting or speak they must do so through the provided telecommunication line during this period. Public comments may also be submitted in writing and directed to [joseramirez@co.imperial.ca.us](mailto:joseramirez@co.imperial.ca.us) to be read during this period.*

#### 6. Adjournment / Next Meeting

**September 22, 2022**

Imperial County Community Corrections Partnership  
Budget and Fiscal Subcommittee  
324 Applestill Road  
El Centro, CA 92243

**Subject:**

Discussion and approval for the continued use of telecommunication services and remoted meetings based on current circumstances and local guidelines for a 30-day period. (AB 361)

**Background:**

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, a law that enables local public agencies to continue using teleconferencing without complying with certain Brown Act requirements. This bill is to be effective on October 1, 2021.

On September 29, 2021, the Imperial County Public Health Officer recommended that Imperial County continue remote public meetings of governmental entities (attached.)

On October 5, 2021, the Imperial County Board of Supervisors approved the adoption of a resolution that authorized the continued use of remote meetings for a period of 30 days.

Based on AB 361, if the proclaimed state of emergency remains and a local agency wishes to continue holding meetings in compliance with AB 361, action by the governing body must be reconsidered every 30 days by a majority vote.

**Requested Action:**

Adopt resolution of the CCP Budget and Fiscal Subcommittee authorizing remote teleconference meetings for the period in accordance with the provisions of AB 361.

**RESOLUTION OF THE CCP BUDGET AND FISCAL SUBCOMMITTEE OF THE COUNTY OF IMPERIAL AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS OF STATE ASSEMBLY BILL 361.**

**WHEREAS**, the Community Corrections Partnership is committed to preserving and nurturing public access and participation in meetings of the CCP Budget and Fiscal Subcommittee; and

**WHEREAS**, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California government Code, subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or extreme peril to the safety of person and property within the state caused by conditions as described in section 8558 of the California Government Code; and

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

**WHEREAS**, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

**WHEREAS**, the CCP Budget and Fiscal Subcommittee believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

**NOW, THEREFORE**, the CCP Budget and Fiscal Subcommittee resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19.
- (4) The meeting organizer for the CCP Budget and Fiscal Subcommittee is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.

(5) This Resolution shall take effect immediately upon its adoption, and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the CCP Budget and Fiscal Subcommittee takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

AYES:

NOES:

ABSENT:

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MARCUS ROMERO  
Subcommittee Chair, CCP Budget and Fiscal  
Subcommittee

ATTEST:

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JOSE LUIS RAMIREZ  
Subcommittee Secretary, CCP Budget and Fiscal  
Subcommittee



# COUNTY OF IMPERIAL

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# PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.

*Director*

STEPHEN W. MUNDAY, M.D., M.P.H., M.S.

*Health Officer*

## **Recommendation Regarding Continued Remote Public Meetings of Governmental Entities in Imperial County.**

Issued: September 29, 2021

In light of the continued state of emergency related to COVID-19, the Imperial County Health Officer continues to recommend that public bodies meet remotely to the extent possible, specifically including use of newly enacted Assembly Bill 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, this recommendation is made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

The Imperial County Health Officer will continue to evaluate this recommendation on an ongoing basis, and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

DocuSigned by:

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Stephen Munday, M.D., MPH  
Health Officer

The Imperial County CCP Budget & Fiscal Subcommittee met through the telecommunication service Zoom on Wednesday, May 19, 2022 at 9:30 a.m.

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**Members Present:** Marcus Romero, Justin Matus, Ivonne Peraza, Raquel Leal, Elizabeth Sais, Lorraine Martinez, Christian Gonzalez, Juan Chavarin, Victor Manriquez, Karla Armstrong, Aaron Arreola, Eleanor Barraza

**Guest(s):** Jose Luis Ramirez

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### **Call to Order:**

Mr. Marcus Romero welcomed the attending members and guests and called the meeting to order at 1:30 p.m. Roll call was conducted over Zoom.

### **Approval for continued use of telecommunication services:**

Mr. Romero reviewed the recommendation and stated that the Public Health Department has also recommended additional extensions for online meetings; Ms. Lorraine Martinez moved to approve the extension; Ms. Eleanor Barraza seconded the motion; the motion passed unanimously.

### **Approval of CCP Meeting Minutes:**

After review of the March 10, 2022 minutes, Ms. Martinez moved to approve the minutes; Mr. Christian Gonzalez seconded the motion; the motion passed unanimously.

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### **Discussion / Action Item(s):**

#### **a. Discussion & Approval to fund the new case management system for the District Attorney Office and Probation Department at a total estimated cost of \$1,380,250 for five years.**

Ms. Elizabeth Sais presented this item on behalf of the Probation Department and the District Attorney's Office. Ms. Sais stated that the Probation Department had been searching for a new case management system that would work well among the different agencies similar to IJS. Ms. Sais added that the District Attorney's Office had recently started using E Prosecutor through Journal Technologies and the program supports communication between its platforms.

Mr. Justin Matus added that the system is very efficient, requiring less paper documents and lowering wait times for document requests. Mr. Matus stated that their office vetted the system for quite a while and configured it in a way that works for the District Attorney's Office specifically.

Ms. Martinez asked if all the law enforcement agencies would have access to the system. Ms. Sais responded and stated that only the District Attorney's Office, the Superior Courts, and the Probation Department would have access to this system, but there's a possibility that the Public Defender's Office would too if they decided to adopt the new system as well.

Mr. Martinez asked if there is enough funding for this item and where the funds would be coming from to support it. Mr. Romero responded and stated that the District Attorney's portion would be covered by CCP funds and the Probation Department's portion would be split between CCP funds and another grant of money which would fund the item for the next five years.

Ms. Ivonne Peraza motioned to approve this item; Mr. Victor Manriquez seconded the motion; the motion passed unanimously.

#### **b. Discussion & Approval for the Fiscal Year 2022/2023 CCP Budget**

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Mr. Romero introduced this item and stated that this budget includes the first year of payments for the new system for the District Attorney's Office and Probation Department. Mr. Romero added that the budget has also been updated to include the changes from the previous Budget & Fiscal meeting and from the Human Resources Department.

Mr. Christian Gonzalez stated that the allocation report had a reclassification for the name and range of the Behavioral Health Therapist III position, but there was no change in funding just the classification.

Ms. Lorraine Martinez asked if there were any inclusions from the board items that had been previously sent. Mr. Romero responded and stated that the inclusions are in this updated budget.

Ms. Martinez motioned to approve this item; Sgt. Aaron Arreola seconded the motion; the motion passed unanimously.

### **Agency Updates:**

Ms. Martinez asked if everyone had turned in their billing for the quarter. Mr. Romero responded and stated that everything is up to date from the previous quarter.

### **Informational Item(s) and Announcements:**

No additional informational items or announcements were made.

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### **Public Comment**

There were no public comments provided at this meeting.

### **Adjournment:**

Mr. Romero adjourned the meeting at 1:50 p.m. The next CCP Budget & Fiscal Subcommittee meeting would be scheduled to occur after the summer break and will be announced at a later date.

## COUNTY OF IMPERIAL

**DAN PRINCE**  
Chief Probation Officer

**ELIZABETH V. SAIS**  
Assistant Chief Probation Officer



**PROBATION DEPARTMENT**  
**JUVENILE HALL**

324 Applestill Rd.  
El Centro, CA 92243

(442) 265-2400  
(442) 352-8933 fax

## PROBATION DEPARTMENT

September 14, 2022

TO: CCP Budget and Fiscal Subcommittee

FROM: Probation, Fernando Jimenez, Division Manager

**Subject: Request Approval to Fund the 2022 Adult Re-Entry Summit on November 9, 2022 in the amount of \$9,000.**

Dear Committee Members,

**Requested Action:**

It is respectfully requested that the Committee take the following action:

- 1) Approve to fund the 2022 Adult Re-Entry Summit on November 9, 2022 in the amount of \$9,000.

**Background:**

The Imperial County Probation Department is looking for support and funding for the 5th Annual Adult Re-Entry Summit which is currently planned to be held on Wednesday, November 9, 2022. The event will provide workshops and include vendors that will focus on informing adult probationers and incarcerated clients about medical, educational, and employment opportunities available within Imperial County and will include a guest speaker who can connect with attendees.

During the previous Summit event, the Probation Department collaborated with numerous local vendors and provided information to probationers, incarcerated individuals, and parole clients. This event will give probationers and justice involved individuals the opportunity to connect with local, private, and public agencies that can better assist them in their journey to rehabilitation and help reduce their chance of recidivating.

**Fiscal Impact:**

The fiscal impact to the CCP for the 2022 Adult Re-Entry Summit is \$9,000. Please see below for a breakdown of the costs.



Items	Cost
Venue @ Probation Department	\$0.00
Speaker	\$5,000.00
Speaker - Lodging	\$350.00
Food (Provided by GEO)	\$0.00
Drinks	\$450.00
Tables, Chairs, Canopies, etc.	\$1,400.00
Podium	\$1,000.00
Decorations / Misc. Costs	\$800.00
<b>Total</b>	<b>\$9,000.00</b>

Respectfully Submitted,

Fernando Jimenez, Division Manager