



**IMPERIAL COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)  
EXECUTIVE BOARD MEETING**

**THURSDAY, SEPTEMBER 29, 2022**

**County Administration Building – Conference Rooms C & D  
940 West Main Street, El Centro, CA 92243**

*All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.*

**1. Call to Order**

- a. Roll Call
- b. Approval of CCP Executive Meeting Minutes from May 26, 2022

**2. Chair's Report**

- a. Recognition of Service for Division Manager Kevin Arellano
- b. Welcoming Division Manager Fernando Jimenez

**3. Introductions**

- a. Chief Leonard Barra

**4. Member Updates**

- a. District Attorney's Office – Mr. Gilbert Otero
- b. Sheriff's Office – Sheriff Raymond Loera
- c. Behavioral Health Services – Ms. Leticia Plancarte-Garcia
- d. Public Defender's Office – Mr. Ben Salorio
- e. Imperial Police Department – Chief Leonard Barra
- f. Superior Court – Ms. Maria Rhinehart

**5. Subcommittee Reports**

- a. Program & Development
  - ❖ Pre Trial Updates
- b. Budget & Fiscal

**6. Presentation(s):**

**7. Discussion & Action Item(s):**

- a. Discussion & Approval for Imperial County Probation Department's Adult Re-Entry Summit to be held on November 9, 2022 at the Day Reporting Center for \$9,000.

**8. Agency Updates, Informational Item(s), Announcements**

- a. Imperial County Sheriff's Office
- b. Imperial County Behavioral Health
- c. Imperial County Probation Department
- d. Geo Group
- e. SMART Recovery
- f. Additional Updates

**Meeting Convenes**

**At 9:30 a.m.**

**Website:**

[probation.imperialcounty.org](http://probation.imperialcounty.org)

9. **Public Comment** – *Limited to items that are not on the agenda. Members of the public may speak at this time on any issues of interest to the Community Corrections Partnership (CCP). Comments may also be emailed to [joseramirez@co.imperial.ca.us](mailto:joseramirez@co.imperial.ca.us) to be read during this period.*

**10. Adjournment / Next Meeting**

**Imperial County Community Corrections Partnership  
Executive Board Meeting**

Zoom

**Meeting Minutes**

May 26, 2022

9:30 a.m. – 10:30 a.m.

The Imperial County Community Corrections Partnership & Executive Board met through the telecommunication service Zoom on Thursday, May 26, 2022 at 9:30 a.m.

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**Members Present:** Dan Prince, Ben Salorio, Maria Rhinehart, Raymond Loera, Gilbert Otero

**Members Absent:** Brian Johnson, Veronica Rodriguez

**Guests:** Don Gorham, Elizabeth Sais, Jose Luis Ramirez, Marcus Romero, Kevin Arellano, Carlos Contreras, Aaron Arreola, Maria Ruiz, Victoria Mansfield, Robert Benavidez

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**Call to Order:**

Chief Dan Prince welcomed the attending members and guests and called the meeting to order at 9:31 a.m.

**Approval of Telecommunication Services:**

After review of the resolution to continue using telecommunication services, Mr. Gilbert Otero moved to approve the resolution and Mr. Ben Salorio seconded the motion; the motion passed unanimously.

**Approval of CCP Meeting Minutes:**

**a. Approval of CCP Executive Meeting Minutes from March 24, 2022 and April 28, 2022.**

After review of the March 24, 2022 and April 28, 2022 minutes, Mr. Otero moved to approve the minutes; Mr. Salorio seconded the motion; the motion passed unanimously.

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**Chair Report:**

Chief Prince stated he would pass on providing a Chair Report in order to discuss the action item on today's agenda.

**Member Reports:**

**b. Imperial County District Attorney – Gilbert Otero**

Mr. Otero stated that the District Attorney's office has recently staff members moving or leaving, and currently have about 22 spots open.

Chief Prince and Mr. Salorio stated that both of their agencies are also dealing with similar issues and hopefully the county can work collaboratively to attract new employees.

**c. Imperial County Sheriff – Raymond Loera**

Sheriff Loera stated that he did not have any major updates to provide at this time, but that Sheriff staff recently attended the American Justice Association and that Chief Benavidez would be providing some more information about the conference. Sheriff Loera added that Lt. Chavarin received the 2022 American Jail Association Correctional Supervisor of the Year award, and was recognized for his contributions to the field of corrections and his commitment to Imperial County.

**d. Imperial County Public Defender – Ben Salorio**

Mr. Salorio stated that he didn't have any major updates to provides as well, but noted that his agency is facing similar issues that the District Attorney's Office regarding staffing.

**e. Imperial County Superior Court – Maria Rhinehart**

Ms. Maria Rhinehart stated that the new court building has a completion date of August 29<sup>th</sup> and they will most likely be given another opportunity to inspect the building to make sure everything is good.

**Subcommittee Reports:**

**a. Program & Development – Pretrial Services**

Mr. Arellano stated that in May, the Probation Department completed 41 Humphrey reports for the court and currently have six Pretrial clients under GPS monitoring. Mr. Arellano added that the Probation Department has been working with the Sheriff's Office with transitioning the Pretrial Specialists and hopes to have them ready by June.

**b. Budget & Fiscal**

Mr. Marcus Romero stated the Budget and Fiscal subcommittee met earlier in the month and discussed and approved the two current items on today's agenda.

**Presentations**

**Discussion / Action Item(s):**

**a. Discussion & Approval to fund new case management system for the District Attorney and Probation at a total cost of \$1,380,250 for five years.**

Mr. Romero stated that the Probation Department and District Attorney's Office is requested funding for a new case management system from Journal Technologies that will replace OneSolution IJS. Mr. Romero noted that the District Attorney has already gone live with their version of the system back in February and Probation recently met with Journal to discuss some of the features of the new system. Mr. Romero noted that the new system would most likely go live in about 6-9 months and would use cloud storage.

Mr. Otero stated that the previous system, IJS, was shared between Probation Department, Public Defender, and District Attorney's Office which allowed easier communication and is hoping to replicate that with this new system. Mr. Otero added that the Board of Supervisors asks agencies to look for alternative funding for these types of projects and asked that the CCP Executive Board approve this funding for the new system.

Chief Prince agreed with Mr. Otero and noted that data collection has become a forefront for criminal justice agencies across the state, and believes that updating the case management system will allow both agencies to track data more efficiently.

Mr. Salorio added that they were in discussion to jump onto this new system as well, but ended up using a separate grant to find a system that worked better for the Public Defender's office.

Sheriff Loera motioned to approve the funding for the new case management system; Mr. Salorio seconded the motion; the motion passed unanimously.

**b. Discussion & Approval for the Fiscal Year 2022/2023 Community Corrections Partnership budget.**

Mr. Romero presented the budget for the Community Corrections Partnership for the upcoming 2022/2023 Fiscal Year and stated there weren't that many differences compared to previous years.

Chief Prince asked if these figures in the budget were provided by all the budget and fiscal representatives. Mr. Romero responded and stated that these figures had been provided by all the agencies.

Mr. Salorio motioned to approve the budget; Ms. Rhinehart seconded the motion; the motion passed unanimously.

## **Agency Updates, Informational Item(s), and Announcements**

### **a. Imperial County Sheriff's Office**

Chief Benavidez stated that Sheriff's staff did attend the American Justice Association and reported that there was a lot of information coming from the California Board of State and Community Corrections regarding incarcerated individuals that they can bring to this board at a later date.

### **b. Imperial County Behavioral Health Services**

Ms. Maria Ruiz stated that the agency received an increase of referrals from the county jail MRT groups and noted that previously there were only 12 individuals getting therapy, but now there are 33. Ms. Ruiz added that the CESS program received 51 referrals and that the DRC has 24 active cases receiving services from Mr. Hugo Jimenez.

Ms. Victoria Mansfield stated that all the Foundations in Recovery beds are currently occupied and there are currently seven people on the waiting list.

### **c. Imperial County Probation Department**

Chief Prince stated that with the recent surplus, the state has provided funding through SB678 for the next three years. Chief Prince added that the Department of Justice is in the current process of closing the Division of Juvenile Justice (DJJ) facilities and counties will be assuming responsibility for returning youth under the program. Chief Prince noted that the Juvenile Hall will be reconfigured to accommodate the returning youth and prevent interactions with the under 18 youth.

Ms. Elizabeth Sais stated that the American Probation and Parole Association (APPA) conference is scheduled to occur in August 2022, and will be reaching out to CCP Executive members later to see if they are interested in sending staff members.

### **d. Geo Group**

Mr. Carlos Contreras stated that GEO is doing well and currently has 65 participants enrolled in the program. Mr. Contreras noted that they are currently modifying classrooms due to an increase in covid-19 cases, and are ready to respond accordingly as things change.

### **e. SMART Recovery**

Mr. Don Gorham stated that the program is doing well and currently has 3 zoom classes and 3 face-to-face groups providing services. Mr. Gorham noted that they are looking to start a new SMART group in Niland in July and will be sending out an updated schedule once the class is set up.

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### **Public Comment:**

There were no public comments made at this meeting.

### **Adjournment:**

Chief Prince adjourned the meeting 10:05 a.m. and stated that the CCP committees would be doing dark for the summer. The next CCP Executive Board meeting would be scheduled to occur on September 29<sup>th</sup>, 2022.

## COUNTY OF IMPERIAL

**DAN PRINCE**  
Chief Probation Officer

**ELIZABETH V. SAIS**  
Assistant Chief Probation Officer



**PROBATION DEPARTMENT**  
**JUVENILE HALL**

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## PROBATION DEPARTMENT

September 29, 2022

TO: CCP Executive Committee

FROM: Probation, Fernando Jimenez, Division Manager

**Subject: Request Approval to Fund the 2022 Adult Re-Entry Summit on November 9, 2022 in the amount of \$9,000.**

Dear Committee Members,

**Requested Action:**

It is respectfully requested that the Committee take the following action:

- 1) Approve to fund the 2022 Adult Re-Entry Summit on November 9, 2022 in the amount of \$9,000.

**Background:**

The Imperial County Probation Department is looking for support and funding for the 5th Annual Adult Re-Entry Summit which is currently planned to be held on Wednesday, November 9, 2022. The event will provide workshops and include vendors that will focus on informing adult probationers and incarcerated clients about medical, educational, and employment opportunities available within Imperial County and will include a guest speaker who can connect with attendees.

During the previous Summit event, the Probation Department collaborated with numerous local vendors and provided information to probationers, incarcerated individuals, and parole clients. This event will give probationers and justice involved individuals the opportunity to connect with local, private, and public agencies that can better assist them in their journey to rehabilitation and help reduce their chance of recidivating.

**Fiscal Impact:**

There is no fiscal impact to the general fund. The fiscal impact to the CCP Planning - 1836001 for the 2022 Adult Re-Entry Summit is \$9,000. CCP Planning - 1836001 has sufficient funding available in the FY22-23 Proposed Budget to cover all costs of this event. Please see below for a breakdown of the costs.

Items	Cost
Venue @ Probation Department	\$0.00
Speaker	\$5,000.00
Speaker - Lodging	\$350.00
Food (Provided by GEO)	\$0.00
Drinks	\$450.00
Tables, Chairs, Canopies, etc.	\$1,400.00
Podium	\$1,000.00
Decorations / Misc. Costs	\$800.00
<b>Total</b>	<b>\$9,000.00</b>

Respectfully Submitted,

Fernando Jimenez, Division Manager