



**IMPERIAL COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)  
EXECUTIVE BOARD MEETING**

**THURSDAY, FEBRUARY 23, 2023**

**Zoom Meeting**

*All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.*

**Zoom Meeting Information:**

**Meeting ID:** 845 3139 6337

**Passcode:** 348155

**Dial-In:** 1-669-900-6833

**Web Link:** <https://us02web.zoom.us/j/84531396337?pwd=bVh3WGRGTUNQS0dOUXBsb0YyY2c0Zz09>

**1. Call to Order**

- a. Roll Call
- b. Approval of resolution for continued use of remote meetings in accordance with the provisions of State Assembly Bill 361
- c. Approval of CCP Executive Meeting Minutes from January 26, 2023

**2. Chair's Report**

**3. Member Updates**

- a. District Attorney's Office – Mr. George Marquez
- b. Sheriff's Office – Sheriff Fred Miramontes
- c. Behavioral Health Services – Ms. Leticia Plancarte-Garcia
- d. Public Defender's Office – Mr. Ben Salorio
- e. Imperial Police Department – Chief Leonard Barra
- f. Superior Court – Ms. Maria Rhinehart

**4. Subcommittee Reports**

- a. Program & Development
  - ❖ Pre Trial Services Update
  - ❖ DRC Programming Updates

**5. Discussion/Approval(s):**

**6. Agency Updates, Informational Item(s), Announcements**

- a. Imperial County Sheriff's Office
- b. Imperial County Behavioral Health
- c. Imperial County Probation Department
- d. Geo Group
- e. SMART Recovery
- f. Additional Updates

**7. Public Comment** – *Limited to items that are not on the agenda. Members of the public may speak at this time on any issues of interest to the Community Corrections Partnership (CCP). Comments may also be emailed to [joseramirez@co.imperial.ca.us](mailto:joseramirez@co.imperial.ca.us) to be read during this period.*

**Meeting Convenes**

**At 9:30 a.m.**

**8. Adjournment / Next Meeting**

**Website:**

[probation.imperialcounty.org](http://probation.imperialcounty.org)



# COUNTY OF IMPERIAL

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# PUBLIC HEALTH DEPARTMENT

JANETTE ANGULO, M.P.A.

*Director*

STEPHEN W. MUNDAY, M.D., M.P.H., M.S.

*Health Officer*

## **Recommendation Regarding Continued Remote Public Meetings of Governmental Entities in Imperial County.**

Issued: September 29, 2021

In light of the continued state of emergency related to COVID-19, the Imperial County Health Officer continues to recommend that public bodies meet remotely to the extent possible, specifically including use of newly enacted Assembly Bill 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, this recommendation is made due to the continued threat of COVID-19 to the community, the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

The Imperial County Health Officer will continue to evaluate this recommendation on an ongoing basis, and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

DocuSigned by:

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Stephen Munday, M.D., MPH  
Health Officer

**January 26, 2022**

Imperial County Community Corrections Partnership  
Executive Committee  
324 Applestill Road  
El Centro, CA 92243

**Subject:**

Discussion and approval for the continued use of telecommunication services and remote meetings based on current circumstances and local guidelines for a 30-day period. (AB 361)

**Background:**

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, a law that enables local public agencies to continue using teleconferencing without complying with certain Brown Act requirements. This bill is to be effective on October 1, 2021.

On September 29, 2021, the Imperial County Public Health Officer recommended that Imperial County continue remote public meetings of governmental entities (attached.)

On October 5, 2021, the Imperial County Board of Supervisors approved the adoption of a resolution that authorized the continued use of remote meetings for a period of 30 days.

Based on AB 361, if the proclaimed state of emergency remains and a local agency wishes to continue holding meetings in compliance with AB 361, action by the governing body must be reconsidered every 30 days by a majority vote.

**Requested Action:**

Adopt resolution of the CCP Executive Committee authorizing remote teleconference meetings for the period in accordance with the provisions of AB 361.

**RESOLUTION OF THE CCP EXECUTIVE COMMITTEE OF THE COUNTY OF IMPERIAL  
AUTHORIZING REMOTE MEETINGS IN ACCORDANCE WITH THE PROVISIONS OF  
STATE ASSEMBLY BILL 361.**

**WHEREAS**, the Community Corrections Partnership is committed to preserving and nurturing public access and participation in meetings of the CCP Executive Committee; and

**WHEREAS**, with the adoption of State Assembly Bill 361 (“AB 361”), section 54963(e) of the California Government Code was amended to make provisions for remote teleconferencing participation in meetings by members of a local legislative body, without compliance with the requirements of 54953(b)(3) of the California government Code, subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to section 8625 of the California Government Code, proclaiming the existence of conditions of disaster or extreme peril to the safety of person and property within the state caused by conditions as described in section 8558 of the California Government Code; and

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under 8625 of the California Government Code, that a state of emergency exists with regard to the novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to 8629 of the California Government Code to lift the state of emergency, either by proclamation or by concurrent resolution in the State Legislature; and

**WHEREAS**, the Local Health Officer for the County of Imperial has recommended that the local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19; and

**WHEREAS**, the CCP Executive Committee believes that it is in the best interest of the public to continue holding remote meetings during the existing state of emergency in accordance with the requirements of AB 361.

**NOW, THEREFORE**, the CCP Executive Committee resolves as follows:

- (1) The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
- (2) A proclaimed state of emergency exists as a result of the COVID-19 pandemic.
- (3) The Local Health Officer recommends that all local legislative bodies that are subject to the Brown Act continue to meet remotely when possible, and that social distancing continues to provide a means by which to reduce the transmission of COVID-19.
- (4) The meeting organizer for the CCP Executive Committee is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including implementing social distancing measures at meetings, and conducting meetings in accordance with section 54953(e) of the California Government Code, and other applicable provisions of the Brown Act.

(5) This Resolution shall take effect immediately upon its adoption, and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the CCP Executive Committee takes action to extend the time during which it may continue to meet remotely without compliance with section 54953(b)(3) of the California Government Code.

AYES:

NOES:

ABSENT:

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DAN PRINCE  
Chair, CCP Executive Committee

ATTEST:

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JOSE LUIS RAMIREZ  
Committee Secretary, CCP Executive  
Committee

**Imperial County Community Corrections Partnership  
Executive Board Meeting**

Zoom

**Meeting Minutes**

January 26, 2023

9:30 a.m. – 10:30 a.m.

The Imperial County Community Corrections Partnership & Executive Board met through Zoom on Thursday, January 26, 2023 at 9:30 a.m.

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**Members Present:** Dan Prince, Fred Miramontes, Leticia Plancarte-Garcia, George Marquez

**Members Absent:** Ben Salorio, Maria Rhinehart, Leonard Barra

**Guests:** Don Gorham, Elizabeth Sais, Jose Ramirez, Gabriela Jimenez, Sgt. Aaron Arreola, Victoria Mansfield, Marcus Romero, Fernando Jimenez, Carlos Contreras, Cpl. Sergio Romero

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**Call to Order:**

Chief Dan Prince called the meeting to order at 9:30 am and welcomed all attending members and guests. Mr. Jose Ramirez took roll call over Zoom.

**Approval of resolution for continued use of remote meetings in accordance with SB 361:**

Chief Prince reviewed the resolution to continue using telecommunication services, Ms. Leticia Plancarte-Garcia motioned to approve the resolution and Sheriff Fred Miramontes seconded the motion; the motion passed unanimously.

**Approval of CCP Meeting Minutes:**

**a. Approval of CCP Executive Meeting Minutes from December 1, 2022.**

After review of the December 1, 2022 minutes, Sheriff Miramontes motioned to approve the minutes; Ms. Plancarte-Garcia seconded the motion; the motion passed unanimously.

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**Chair Report:**

Chief Prince congratulated and welcomed Sheriff Miramontes and District Attorney George Marquez and stated he would like to meet with both at a later date to provide additional materials about this committee and its logistics and the Imperial County Realignment Plan. Chief Prince also noted he would be looking for someone to fill Chief Barra's seat.

**Member Reports:**

**a. Imperial County District Attorney's Office**

Mr. Marquez stated that he currently did not have any updates to provide as he is just getting settled into the office and noted that he is looking forward to working with the CCP.

**b. Imperial County Sheriff's Office**

Sheriff Miramontes stated he had no major updates to provide at this time and would defer the additional updates to his staff later in the meeting

**c. Imperial County Behavioral Health Services**

Ms. Plancarte-Garcia stated she also had no updates to provide at this time, and would have additional agency updates provided by attending staff.

**Subcommittee Reports:**

**a. Program & Development**

Mr. Fernando Jimenez stated that the subcommittee met earlier this month and information was provided by Workforce Development, the Charter School and GEO. Mr. Jimenez reported that the Pretrial Services Unit is very active currently and the unit has 98 active monitoring cases and currently working on 47 pre-arraignment assessments for the courts. Mr. Jimenez added that the unit currently has 9 enrolled in SCRAM with 2 on GPS Monitoring.

Chief Prince stated that he has received positive feedback from the courts and Judge Flores regarding the Pretrial Services Unit and the collaborative effort

## **b. Training**

Ms. Elizabeth Sais stated that the Training subcommittee met earlier this month to review and discuss the two items on the agenda today, and noted that both events are good opportunities for staff members to receive additional training.

## **c. Budget & Fiscal**

Mr. Romero stated that the Budget & Fiscal Subcommittee also met earlier this month to discuss the items on today's agenda and approved them for final review by the Executive Board members. Mr. Romero noted that second quarter billing is also due and asked attending members to have their agencies to send documents to the Probation Department as soon as possible.

## **Discussion(s):**

### **a. Discussion / Approval of funding for staff to attend the APPA Winter Regional Training Institute held in Los Angeles, California on February 26-28, 2023 with estimated cost of \$12,477.**

Ms. Sais stated that the current estimation of \$12,477 is based on the Probation Department requesting 10 slots for its staff, but is open to allow additional CCP partners to also attend. Ms. Sais noted that since this year's APPA event is being held in California they are requesting a few more slots than previous years since travel costs will be lower. Ms. Sais added that this is a great event that has a variety of workshops and booths that will be useful for attending members.

Ms. Plancarte-Garcia motioned to approve the event; Mr. Marquez seconded the motion; the motion passed unanimously.

### **b. Discussion / Approval of funding for staff to attend the American Jail Association (AJA) Conference & Expo held in Omaha, Nebraska on May 20 – 24, 2023 with estimated cost of \$11,944.**

Sgt. Arreola stated that the American Jail Association Conference is also held on a yearly basis and the Sheriff's Office is requesting funding to send some staff to the event and also would like to leave it open for other CCP partners to attend as well. Sgt. Arreola added that the event offers a variety of classes and workshops about legal, medical, and mental health issues that give great perspectives on how to support various populations.

Ms. Plancarte-Garcia motioned to approve the event; Chief Prince seconded the motion; the motion passed unanimously.

## **Agency Updates, Informational Item(s), and Announcements**

### **a. Imperial County Sheriff's Office**

Cpl. Romero stated that he did not have any big updates to provide, but noted that the agency is moving forward with its education programs and classes at the Day Reporting Center to have more services available for inmates being released.

### **b. Imperial County Behavioral Health**

Ms. Gabriela Jimenez provided stats at the jail on behalf of Ms. Maria Ruiz who wasn't able to attend today's meeting and stated that the agency is currently providing services at the jail for 23 individuals and is linking a number of cases to the CESS and FSA programs. Ms. Jimenez added that the agency is also working on a grant application that will give them an opportunity to establish a residential facility that would be located in Imperial County. Ms. Jimenez noted that they have to contract out of county for beds which can make it hard for some clients to get the help they need since some of them do not like to leave the county. Ms. Jimenez noted that they would most likely be coming back to the Executive Committee to ask for additional support for the application.

Ms. Victoria Mansfield stated they had received 8 referrals from Probation and all were admitted into the SUD program. Ms. Mansfield noted they also currently have 17 clients in a residential treatment program, 11 in AB109, and all Foundations in Recovery beds are currently occupied.

### **c. Probation**

Chief Prince stated that the Probation Department recently applied for a Mobile Probation Services grant through the BSCC, with the goal of providing services to outlying areas of Imperial County and to make it easier for people living in those areas to report to their officers.

### **d. Geo Group**



Mr. Carlos Contreras stated that GEO is doing well and currently has 60 participants enrolled into the program and added that they are looking to host a graduation event by next month once most of the covid restrictions have been lifted.

**e. SMART Recovery**

Mr. Don Gorham stated that the program is doing well with its face-to-face groups in El Centro, Brawley, Salton City, and Calexico. Mr. Gorham noted that they are currently doing more outreach in Niland and will most likely have a booth at the upcoming Tomato Festival. Mr. Gorham noted that he is looking forward to the mobile probation unit and would like to partner with that program.

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**Public Comment:**

There were no public comments made at this meeting.

**Adjournment:**

Chief Prince adjourned the meeting 10:05 a.m. and stated that the next CCP Executive Board meeting would be scheduled to occur on February 23, 2023 @ 9:30 a.m.