



AGENDA

IMPERIAL COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

Budget and Fiscal Subcommittee

THURSDAY, MARCH 21, 2024

Zoom

All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.

Zoom Meeting Information:

Meeting ID: 813 8804 0596

Passcode: 461557

Dial-In: 1-669-900-6833

Web Link: <https://us02web.zoom.us/j/81388040596?pwd=eEphMjNKNHVncERCTFZxSi95ZHdwZz09>

1. Call to Order

- a. Roll Call
- b. Discussion and approval for the continued use of telecommunication services based on current circumstances and local guidelines for a 30-day period.
- c. Approval of CCP Meeting Minutes from February 15, 2024

2. Discussion & Action Item(s):

- a. Discussion / Approval to Fund Travel and Attendance for 2 Staff Members to the **CSAC 307 Realignment 101: Basics of 1991 and 2011 Realignment** from April 2-4, 2024 in Santa Ana, CA at an estimated cost of \$1,816.44

3. Agency Updates

- a. Probation – Debbie Angulo, Catherine Apalategui
- b. Sheriff's Office – Raquel Leal
- c. District Attorney's Office – Ivonne Peraza, Jose Flores
- d. Public Defender – Karla Armstrong
- e. Behavioral Health – Christian Gonzalez
- f. Human Resources – Eleanor Barraza
- g. County Executive Office – Mayra Widmann, Lorraine Martinez

4. Informational Item(s) & Announcements

5. Public Comment – Limited to items that are not on the agenda. This is an opportunity for Members of the public to speak on any issues within the jurisdiction of the CCP Budget & Fiscal Subcommittee.

Public comments may also be submitted in writing and directed to joseramirez@co.imperial.ca.us to be read during this period.

6. Adjournment / Next Meeting

**Imperial County Community Corrections Partnership
Budget & Fiscal Subcommittee**

Zoom

The Imperial County CCP Budget & Fiscal Subcommittee met through the telecommunication service Zoom on Thursday,
February 15, 2024, at 1:30 p.m.

Meeting Minutes

February 15, 2024

1:30 p.m. – 2:30 p.m.

Members Present: Catherine Apalategui, Eleanor Barraza, Karla Armstrong, Samuel Figueroa, Lorraine Martinez, Christian Gonzalez, Raquel Leal, Ivonne Peraza, James Vooris

Guest(s): Jose Luis Ramirez

Call to Order:

Ms. Apalategui welcomed the attending members and guests and called the meeting to order at 1:30 p.m. Roll call was conducted over Zoom.

Approval for continued use of telecommunication services:

Ms. Apalategui reviewed the recommendation for the extension of online meetings; Ms. Lorraine Martinez motioned to approve the extension; Ms. Eleanor Barraza seconded the motion; the motion passed unanimously.

Approval of CCP Meeting Minutes:

After review of the January 11, 2024 minutes, Mr. Christian Gonzalez motioned to approve the minutes; Mr. Martinez seconded the motion; the motion passed unanimously.

Discussion / Action Item(s):

a. Discussion / Approval for staff to attend the American Jail Association (AJA) Conference & Expo held in Fort Lauderdale, Florida on May 18-22, 2024

Sgt. Figueroa stated that the Sheriff's Office was looking to send four staff members to attend this yearly event and was willing to leave the item open for additional members from other agencies to attend as well. Sgt. Figueroa noted the estimated cost of the event for four members to attend would be \$8,468 if they are able take advantage of the early registration rate. Sgt. Figueroa added that the event generally focuses on jails and detention facilities and gives the ICSO staff a lot of opportunities to network with other counties where they can discuss topics related to criminal justice and jail operations.

Ms. Martinez motioned to approve this item with additional funding to accommodate two more staff members from other CCP agencies; Ms. Barraza seconded the motion; the motion passed unanimously.

Agency Updates:

a. Probation Department

Ms. Apalategui stated that Probation is getting ready to work on the budget and stated that if anyone had any quarterly billing pending to submit it to Probation as soon as possible.

Informational Item(s) and Announcements:

No additional informational items or announcements were made.

Public Comment

There were no public comments provided at this meeting.

Adjournment:

Ms. Apalategui adjourned the meeting at 1:45 p.m. The next CCP Budget & Fiscal Subcommittee meeting would be scheduled for March 2024.

COUNTY OF IMPERIAL

DAN PRINCE
Chief Probation Officer

ELIZABETH V. SAIS
Assistant Chief Probation Officer



PROBATION DEPARTMENT
JUVENILE HALL

324 Applestill Rd.
El Centro, CA 92243

(442) 265-2400
(442) 352-8933 fax

PROBATION DEPARTMENT

February 29, 2024

TO: CCP Committees

FROM: Imperial County Probation Department

Subject: Request Approval to Fund Travel and Attendance for 2 Staff Members to the CSAC 307 Realignment 101: Basics of 1991 and 2011 Realignment from April 2-4, 2024 in Santa Ana, CA at an estimated cost of \$1,816.44.

Dear Committee Members,

Requested Action:

It is respectfully requested that the Committee take the following action:

- 1) Request Approval to Fund Travel and Attendance for 2 Staff Members to the CSAC 307 Realignment 101: Basics of 1991 and 2011 Realignment from April 2-4, 2024 in Santa Ana, CA at an estimated cost of \$1,816.44.

Background:

CSAC's 307 Realignment 101: The Basics of 1991 and 2011 Realignment two day course will examine the history and rationale for its establishment in 1991 and its expansion in 2011. Attendees will examine individual programs, how they work, funding and current status. The course will then examine the 2011 Realignment (including AB109) with an emphasis on public safety programs. The second day will feature a detailed examination of fiscal issues including the structure and allocation of local funds; flow of funds in human services, public safety and other programs, forecasting and tracking realignment, fund growth and other fiscal issues. This training will assist new staff become familiar with the evolution of Realignment funding. Additionally, the two day course will provide new staff guidance and understanding related to Realignment funding as well as properly forecasting and managing the CCP Budget.

Fiscal Impact:

The fiscal impact to the CCP for the 307 Realignment 101: Basics of 1991 and 2011 Realignment is \$1,816.44. Please see below for a breakdown of the costs.

ITEM	COST	QTY	TOTAL COST
Registration	\$ 350.00	2	\$ 700.00
Lodging	\$ 344.22	2	\$ 688.44
Per Diem	\$ 164.00	2	\$ 328.00
Misc	\$ 50.00	2	\$ 100.00
			\$ 1,816.44

Respectfully Submitted,

Elizabeth Sais
Assistant Chief Probation Officer



COUNTY OF IMPERIAL - AUTHORIZATION FOR TRAVEL AND EXPENSES FORM

A.) TRAVEL REQUEST

Org Key: 1836001 Object Code: 531040

Department / Board (if applicable): PROBATION Date:
Name of Payee: CATHERINE APALATEGUI Payee Vendor #:
Departure Date: 04/02/2024 Departure Time: 11:00 am
Return Date: 04/04/2024 Return Time: 8:00PM
Destination (include complete address): 425 W. SANTA ANA BLVD - SANTA ANA, CA 92701
Organization / Sponsor: CSAC
Reason for Travel: 307 REALIGNMENT 101: BASICS OF 1991 AND 2011 REALIGNMENT

B.) APPROVAL OF TRAVEL

C.) FINAL CLAIM (receipts required)

Check [X] if Prev. Paid

Transportation: Airfare [] \$ 0.00
Vehicle: County [X] Private []
mileage 388.8 @ \$ 0.00
Rental Car: \$ 0.00
Lodging Hotel:
nights 2 @ rate \$ 172.11 \$ 344.22
Meals: Per Diem Method (Complete Per Diem Schedule)
Days x Per Diem rate \$ 0.00
Meals: Actual Method (Complete Per Diem Schedule)
Breakfast \$ 17.00 x 2 days \$ 34.00
Lunch \$ 18.00 x 1 days \$ 18.00
Dinner \$ 34.00 x 3 days \$ 102.00
Incidental \$ 10.00 x 1 days \$ 10.00
Registration: \$ 350.00
Other Expenses:
Taxi & Shuttles (receipts) \$ 0.00
Other: MISC. \$ 50.00

Transportation: Airfare [] (receipts) \$ 0.00
Vehicle: County [] Private []
Private- actual mileage @ \$ 0.00
Rental Car: (receipts) \$ 0.00
Lodging Hotel: (receipts)
nights @ rate \$ 0.00
Meals: Per Diem Method
Days x Per Diem rate \$ 0.00
Meals: Actual Method
Breakfast \$ x days \$ 0.00
Lunch \$ x days \$ 0.00
Dinner \$ x days \$ 0.00
Incidental \$ x days \$ 0.00
Registration: \$ 0.00
Other Expenses:
Taxi & Shuttles (receipts) \$ 0.00
Other: \$ 0.00

Total Estimated Expenses: \$ 898.22

Total Expenses: \$ 0.00

Funded from other Sources: Yes [] No []
[] Approved [] Declined (see comments)

Previously Paid: check (X) if item was paid: \$ 0.00
Amount to be Reimbursed: \$ 0.00

Comments:

Claimant:

I hereby certify that the above claim and the items as therein set out are true and correct, that no part has been presented in a prior claim and that the same is presented within 60 days after the last item has accrued or that this is an itemized account of travel expense.

I hereby certify that the travel detailed above was directed by me for the benefit of my department and was authorized in accordance with law and ordinances and resolution of the Board of Supervisors and that the claimant is an officer, employee or agent of my department.

Claimant Signature Date

Department Head Signature Date

Department Head Signature Date

APPROVED FOR PAYMENT - AUDITOR-CONTROLLER Date

THE WILLIAM "BILL" CHIAT

Sign out



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307 Realignment 101: The Basics of 1991 and 2011 Realignment

307 Realignment 101: The Basics of 1991 and 2011 Realignments

Context, structure, and funding of realignment in California

307 Realignment 101: The Basics of 1991 and 2011 Realignments

This two-day course examines the history and rationale for establishing it in 1991, why programs were included, what was learned, and the expansion to realignment in 2011 – all updated with program and funding changes through 2016. Participants first examine the establishment and programs of the 1991 realignment. Discussion details health and human services and mental health programs. Participants explore individual programs, how they work, funding and current status. The course examines the 2011 realignment – including AB 109 – with an emphasis on public safety programs. Details on the realigned programs, changes to 1991 realignment services, implementation, funding and how counties are implementing the 2011 realignment are all discussed. The second day features a detailed examination of fiscal issues: structure and allocation of local funds; flow of funds in human services, public safety, health, behavioral health, and other programs; forecasting and tracking realignment, VLF and Prop 172 funds; fund growth; and other fiscal issues.

Instructors: Diane Cummins former Special Advisor to Governor Brown for state and local finances and has worked in both the executive and legislative branches on the budget; Robert Manchia, San Mateo County Chief Financial Officer; Ardee Apostol, Acting Assistant

Finance Director, San Diego County Health and Human Services Agency; Monica Bentley,
Assistant Director of Finance, Riverside County Department of Public Social Services.

When 4/3/2024 10:00 AM - 4/4/2024 4:00 PM

Where 425 W Santa Ana Blvd
Santa Ana, CA 92701



Last day to register is 3/27/2024

My registration status: Not registered

Registration Options	Price
1 Day Registration	175.00
Registration	350.00

Program

Select programs by Day Only display program items in registrant's itinerary

Wednesday, 03 April 2024

Day 1

Price 0.00

Time 10:00 AM - 4:00 PM

10:00 AM

Thursday, 04 April 2024

Day 2

Price 0.00

Time 10:00 AM - 4:00 PM

10:00 AM

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CSAC LINKS

- [CSAC](#)
- [CSAC Finance Corporation](#)
- [California Counties Foundation](#)

LOCATIONS

- [CSAC Institute Offices
1100 K St. St. 101
Sacramento, CA 95814
\(916\) 327-7500 ext. 520](#)
- [Sacramento](#)
- [Fresno County](#)
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STAY DATES
Tue, Apr 02, 2024 -

Room(s) held for 14:42

Summary of Charges

X

1 room for 2 night(s)

Tuesday, Apr 02, 2024

152.00 USD

Wednesday, Apr 03, 2024

152.00 USD

Total Cash Rate

304.00 USD

Estimated Government Taxes and Fees

39.52 USD

Convention / Tourism Fee

0.70 USD

Total for Stay

344.22 USD

Additional Charges

On-site parking, fee: 15 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Note: To be credited for this stay, the name on your Marriott Bonvoy account must match the guest name

Send my reservation confirmation by SMS

Tue, Apr 02, 2024 - Thu, Apr 04, 2024

1 Room, 1 Adult

[Prepay Non-refundable](#)

[← Edit Stay Details](#)

324 Applestill Rd
to 425 W Santa Ana Blvd

2 hr 50 min

IRS reimbursement: **\$130.24**

194.4 miles

$$\begin{array}{r} \times 2 \\ 388.8 \end{array}$$

↓ Head south on Applestill Rd. Go for 197 ft.

Then 0.04 miles

↓ Continue on Hospital Loop N. Go for 0.1 mi.

Then 0.1 miles

↙ Turn left onto S Clark Rd. Go for 0.3 mi.

Then 0.3 miles

↙ Turn left onto W McCabe Rd. Go for 3.5 mi.

Then 3.5 miles

↘ Turn right onto Forrester Rd (CR-S30). Go for 1.5 mi.

Then 1.5 miles

RAMP
↙

Turn left and take ramp onto I-8 W (Kumeyaay Hwy) toward San Diego. Go for 93.4 mi.

Then 93.4 miles



Take exit 17 toward Magnolia Ave North onto CA-67 N (San Vicente Fwy). Go for 1.8 mi.

Then 1.8 miles



Take exit 2 onto CA-52 W. Go for 13.7 mi.

Then 13.7 miles



Take exit 3 onto I-805 N (Inland Fwy). Go for 5.8 mi.

Then 5.8 miles



Continue on I-5 N (San Diego Fwy). Go for 72.1 mi.

Then 72.1 miles



Take exit 103C toward Fourth St. Go for 0.2 mi.

Then 0.2 miles



Turn left onto E 4th St. Go for 1.3 mi.

Then 1.3 miles



U.S. General Services Administration

FY 2024 Per Diem Rates for ZIP Code 92701

Meals & Incidentals (M&IE) rates and breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Los Angeles	Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica	\$74	\$17	\$18	\$34	\$5	\$55.50

	4/2/2024	4/3/2024	4/4/2024
B	\$ 17.00	\$ 17.00	\$ 17.00
L	\$ 18.00	\$ -	\$ -
D	\$ 34.00	\$ 34.00	\$ 34.00
I	\$ 4.00	\$ 3.00	\$ 3.00
	\$ 56.00	\$ 54.00	\$ 54.00
			\$ 164.00