



**IMPERIAL COUNTY
COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
EXECUTIVE BOARD MEETING**

THURSDAY, JUNE 27, 2024

**Imperial County Administration Building
940 Main St, El Centro, CA 92243
Conference Room C&D**

All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.

Zoom Meeting Information:

Meeting ID: 851 1931 6353

Passcode: 532943

Dial-In: 1-669-900-6833

Web Link: <https://us02web.zoom.us/j/85119316353?pwd=sbsii3xlfKqAEDsbkzuaQiXXJcOnb.1>

1. Call to Order

- a. Roll Call
- b. Discussion and approval for the continued use of telecommunication services based on current circumstances and local guidelines for a 30-day period.
- c. Approval of CCP Executive Meeting Minutes from May 30, 2024

2. Chair's Report

3. Member Updates

- a. District Attorney's Office – Mr. George Marquez
- b. Sheriff's Office – Sheriff Fred Miramontes
- c. Behavioral Health Services – Ms. Leticia Plancarte-Garcia
- d. Public Defender's Office – Mr. Ben Salorio
- e. Brawley Police Department – Chief Jimmy Duran
- f. Superior Court – Ms. Maria Rhinehart

4. Subcommittee Reports

- a. Program & Development
- b. Budget & Fiscal

5. Discussion/Approval(s):

- a. Discussion / Approval of request by the Imperial County Probation Department to fund one (1) Deputy Probation Officer II position.

6. Agency Updates, Informational Item(s), Announcements

- a. Imperial County Sheriff's Office
- b. Imperial County Behavioral Health
- c. Imperial County Probation Department
- d. Geo Group
- e. SMART Recovery
- f. Public Health
- g. Additional Updates

Meeting Convenes

At 9:30 a.m.

Website:

probation.imperialcounty.org

7. **Public Comment** – *Limited to items that are not on the agenda. Members of the public may speak at this time on any issues of interest to the Community Corrections Partnership (CCP). Comments may also be emailed to joseramirez@co.imperial.ca.us to be read during this period.*
8. **Adjournment / Next Meeting**

Imperial County Community Corrections Partnership – Executive Board Meeting

Imperial County Day Reporting Center
Irene Rios Training Room

Meeting Minutes

May 23rd, 2024
9:30 a.m. – 10:30 a.m.

The Imperial County Community Corrections Partnership & Executive Board met at the Imperial County Day Reporting Center Irene Rios Training Room on Thursday, May 23rd, 2024, at 9:30 a.m.

Members Present: Dan Prince, Fred Miramontes, Maria Rhinehart, Leticia Plancarte-Garcia, Jimmy Duran

Members Absent: Ben Salorio, George Marquez

Guests: Jose Ramirez, James Vooris, Don Gorham, Catherine Apalategui, Oswaldo Guerrero, Elizabeth Sais, Carlos Contreras, Everardo Rodriguez, Sylvia Bazan, Victoria Mansfield, Janette Angulo

Call to Order:

Chief Dan Prince called the meeting to order at 9:30 am. Mr. Jose Ramirez conducted roll call; five of the seven CCP Executive Members were in attendance.

Approval of CCP Meeting Minutes:

a. Approval of CCP Executive Meeting Minutes from April 25th, 2024.

After review of the CCP Executive Board meeting minutes from April 25th, 2024, Ms. Maria Rhinehart motioned to approve the minutes; Sheriff Miramontes seconded the motion; the motion passed.

Chair Report:

Chief Prince stated that June 25th will be the CPOC Statewide Conference in Anaheim, California and Ms. Jennifer Gomez will be presenting at the conference regarding the ASPIRE program. Chief Prince thanked Ms. Jennifer Gomez for all her work with the program.

Everardo provided an update on the Mobile Probation Unit and stated that there was a slight delay due to an issue with the generator. Chief Prince noted that he is looking forward to coordinating with the other mobile units to provide services around the county.

Chief Prince added that the Probation Department will be coming to the CCP again for a funding request that will cover expenses related to expanding office space at the Day Reporting Center to accommodate the Pretrial Unit and partner agencies. Mr. Rodriguez added they submitted a quote request to refurbish wing three of the DRC.

Member Reports:

a. Imperial County Sheriff's Office

Sheriff Miramontes stated he would defer his agency updates to his attending staff members later in the meeting.

b. Imperial County Behavioral Health Services

Ms. Plancarte-Garcia stated she had no major updates but noted that Behavioral Health Services is still working with other counties to see the impact of the recently passed Proposition 1 and checking to see if Imperial County maybe be qualified for an exception to his initiative. Ms. Plancarte noted that May is Mental Health Awareness Month and thanked all agencies for showing support at their recent walk event at Bucklin Park.

Ms. Plancarte added that they will be meeting with a state consultant for the implementation of Care Court on June 11th and stated there will be a webinar meeting and welcomed the partner CCP agencies to attend as this will need to be a collaborative effort to ensure its success.

c. City of Brawley Police Department

Chief Duran stated that his agency has been doing well and they are focusing a lot of effort into their juvenile programs right now. Chief Duran noted they have been very successful with their soccer programs for girls and are looking to start another team for boys, with 50 youth currently enrolled. Chief Duran added that they are looking to expand their boxing program and currently in conversation with ICOE. Chief Duran stated that their partnership with the DDRO program has been going well and they are looking to recruit 4 National Guardsman to work as part of their community liaison unit.

Chief Duran stated they are currently in the early stages of planning for working alongside with the Sunburst Youth Academy to develop a pilot program and believes a program like this could be very impactful for youth down in Imperial County.

d. Imperial County Superior Court

Mr. Rhinehart stated that the courts are going to be running a pilot program for jury service starting in July, where jurors will be awarded \$100/day instead of the normal rate, and they expect to run this program for about 3 years. Ms. Rhinehart thanked all agencies for participating in the recent Law Day event.

Subcommittee Reports:

a. Program & Development

Mr. Everardo Rodriguez stated that the Program & Development met earlier this month and reported that Brian Melvin of New Creations stated they were looking to open up a new Domestic Violence course for indigent individuals.

Chief Prince added that the Probation Department met with the LGBTQ Center facilitators yesterday, who noted that DPO Estrada has been very helpful in their interactions.

b. Training

Ms. Sais stated that the Training subcommittee did not meet this month.

c. Budget & Fiscal

Ms. Catherine Apalategui stated that the Budget & Fiscal subcommittee met earlier this month where they discussed and approved the current items on today's agenda.

Discussion/Approval(s):

a. Discussion / Approval to fund one (1) Supervisory Probation Officer to oversee the Collaborative Courts and Sex Offender Units.

Mr. Rodriguez presented this item on behalf of the Probation Department and stated that the agency was looking to add a new Supervisory Probation Officer to oversee the work related to the new Collaborative Courts initiative and the Sex Offender caseload for AB109.

Chief Prince added that the Pretrial Unit has continued to expand since the Probation Department began to oversee Pretrial Services program from the Sheriff's Office and has seen an ever-increasing caseload as time has gone on which has created a need in the Department for new staff to adequately cover these responsibilities.

Mr. Oswaldo Guerrero noted that the approval of this request would continue to allow the staff assigned to the unit to complete court reports in a timely manner and to effectively provide Pretrial Services as directed by the courts.

Ms. Sais added that the demand from Judges has increased and requires a Probation Officer to be in court all day, which prevents them from completing reports and other duties, and this request would allow the Probation Department to meet those demands and continue to keep up services.

Ms. Apalategui provided the total cost for the requested positions.

Ms. Maria Rhinehart motioned to approve the item along with item b; Sheriff Miramontes seconded the motion; the motion passed unanimously.

b. Discussion / Approval to fund one (1) Pretrial Service Specialist, one (1) Probation Assistant, and one (1) Deputy Probation Officer II for the Pretrial Services Unit.

Based on the previous discussion and motion by Ms. Rhinehart, this item was approved alongside item a.

c. Discussion / Approval of Community Corrections Partnership Budget Fiscal Year 2024-2025

Ms. Apalategui stated that she had prepared the budget for the upcoming 24-25 budget and noted that the expected budget for the CCP is \$5.9 million dollars with a \$1.4 million dollars in growth. Ms. Apalategui noted that there is an augmentation for \$100,000 to cover training expenses as the funding for the submission of the annual CCP Survey will no longer be provided.

Chief Prince added that the \$100,000 was an award from the state for providing an update to the CCP Plan, but recent legislation has eliminated that funding.

Sheriff Miramontes motioned to approve the 2024-25 Fiscal Year budget; Ms. Rhinehart seconded the motion; the motion passed unanimously.

Agency Updates, Informational Item(s), and Announcements

a. Imperial County Sheriff's Office

Sgt. Figueroa stated the agency had 7 incarcerated individuals graduate from the ICEO Charter School program and have 7-8 more pending to complete their GED as well. Currently making arrangements to assist 13-14 domestic violence students to enter into the program as well. Sgt. Figueroa added that the work crews are still assisting with various cleanup projects around the county. Sgt. Figueroa noted that the Inside/Out program will finish its current semester on June 6th and they will be hosting a ceremony to congratulate the individuals that participated in the program.

Chief Prince thanked the Sheriff's Office for all their help with the Secure Track program, which is now currently serving 9 youth.

Lt. Vooris noted that they are trying to expand the curriculum for youth helping at the print shop with some graphic design education.

Sheriff Miramontes stated that the Sheriff's Office is looking to build up the print shop some more to provide additional services to other local county agencies. Sheriff Miramontes noted that he has seen a lot of improvements in the secure track youth participating in the program and is glad to be involved.

b. Imperial County Behavioral Health

Ms. Sylvia Bazan provided updates for the services provided at the jail and stated that the agency currently has 41 individuals attending 33 males 8 females, with 4 DVT groups and 2 MRT groups, and referred four clients to the outpatient clinic. Ms. Bazan added that their AB109 program has 34 active cases with 7 being linked to their community engagement programs in the County this month.

Ms. Victoria Mansfield provided updates for SUD services and stated that the agency received 15 referrals from Probation, resulting in 14 admissions and 1 screen outs with all 3 AB109 referrals being admitted. The program also received 10 court ordered assessments and completed 6 this month, with 3 being cancelled due to release and 1 currently still pending. Ms. Mansfield noted there were 20 clients in a residential treatment program, with 6 being AB109 clients, and 6 out of the 6 beds are currently occupied for the Foundation in Recovery program. Ms. Mansfield noted that the caseload is currently around 400 clients.

Ms. Mansfield stated that their Cal AIM Justice initiative is ready to go live in October 1st, 2024 which will require the agency to provide assessments and care coordination upon release from county jail.

c. Probation

Mr. Rodriguez stated that the Probation Department is beginning work for this year's Adult Re-Entry Summit.

d. Geo Group

Mr. Contreras stated that the program currently has 65 participants enrolled into the program and thanked everyone for attending the graduation event they held earlier this month where they had 26 participants promoted. Mr. Contreras added that they are looking to host a DRC Partnership Appreciation Day sometime in June as well.

Mr. Contreras added that GEO has noticed an increased need for clothing and transportation needs, and recently the agency purchased 4 bicycles to help some participants to get where they need to be for their jobs or programming.

e. SMART Recovery

Mr. Don Gorham stated that SMART is doing well and stated they are doing a lot of presentations around the county to let people know what the agency does. Mr. Gorham added that they are going to be hosting a public forum on September 24th regarding fentanyl.

f. Public Health

Ms. Janette Angulo stated that the agency will be providing education regarding fentanyl around the county, in coordination alongside other county agencies, which will be targeted towards youth to inform them about the dangers about drugs and opiates. In addition, the agency recently submitted a grant for extreme weather events that will provide \$700,000 that will go towards planning and subcontracting with providers for cool centers around the county.

Public Comment:

There were no public comments made at this meeting.

Adjournment / Next Meeting:

Chief Prince stated the next CCP Executive Board Meeting would be set for June 27, 2024, at 9:30 AM and possibly have it through online telecommunication. The meeting was adjourned at 10:33 am.

DRAFT

COUNTY OF IMPERIAL

DAN PRINCE
Chief Probation Officer

ELIZABETH V. SAIS
Assistant Chief Probation Officer



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PROBATION DEPARTMENT

June 13, 2024

The Probation Department is seeking to approve funding for one (1) Deputy Probation Officer II to be assigned to the department's investigation unit. This position will conduct various report writing including: pre-plea reports, sentencing reports, post sentencing reports, supplemental reports, restitution reports, etc. The department previously had a Deputy Probation Officer II assigned to the IVSIT Unit, however, the departmental need is to have a Deputy Probation Officer reassigned to the investigation unit to further assist with the increase of cases and reports being required to process. This position will also be required to transport defendants to Behavioral Health Services and/or residential treatment facilities. With the inception of Collaborative Justice Court this position may also be requested to attend CJC to collaboratively discuss cases and determine treatment plans or services linkages for defendants that will be included in the Probation Officers sentencing report.

With the reassignment of the Deputy Probation Officer II position from IVSIT to the Investigation Unit, the position allocation will no longer be funded through NTF. Therefore, Probation is requesting approval to add and fund one (1) Deputy Probation Officer II allocation funded fully by Community Corrections Partnership.

The estimated annual cost for FY 24/25 for the position is \$99,451.97.

Cost Out : DPO II Range 284 – Step A	
Annual Salary	\$60,852.34
Medicare	\$882.36
Safety County Contribution Retirement	\$20,653.29
Pension Obl. Bond Safety	\$1,326.58
Retiree Health Benefits	\$3,675.48
Group Medical	\$11,252.02
Dental/Vision	\$809.90
Total	\$99,451.97