



**IMPERIAL COUNTY
COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
EXECUTIVE BOARD MEETING**

THURSDAY, JUNE 26, 2025

**Imperial County Administration Building
940 Main Street, El Centro, CA 92243
Conference Room C&D**

All supporting documentation is available for public review in the office of the Imperial County Probation Department located at 324 Applestill Road, El Centro, CA 92243 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact or call (442) 265-2402.

1. Call to Order

- a. Roll Call
- b. Approval of CCP Executive Meeting Minutes from May 29, 2025

2. Chair's Report

3. Member Updates

- a. District Attorney's Office – Mr. George Marquez
- b. Sheriff's Office – Sheriff Fred Miramontes
- c. Behavioral Health Services – Ms. Leticia Plancarte-Garcia
- d. Public Defender's Office – Mr. Ben Salorio
- e. Brawley Police Department – Chief Jimmy Duran
- f. Superior Court – Ms. Maria Rhinehart

4. Subcommittee Reports

- a. Program & Development
- b. Training
- c. Budget & Fiscal

5. Discussion & Action Items

- a. **Probation Department** – CCP funding request approval to fund travel and attendance for 10 staff members to the 2025 APPA 50th Annual Training Institute held in New York City, New York on August 24-27, 2025, at an estimated cost of \$32,833.50.
- b. Discussion / Approval of Community Corrections Partnership Budget for Fiscal Year 2025-2026.

6. Agency Updates, Informational Item(s), Announcements

- a. Imperial County Sheriff's Office
- b. Imperial County Behavioral Health
- c. Imperial County Probation Department
- d. Geo Group
- e. SMART Recovery
- f. Public Health
- g. Additional Updates

7. Public Comment – *Limited to items that are not on the agenda. Members of the public may speak at this time on any issues of interest to the Community Corrections Partnership (CCP). Comments may also be emailed to joseramirez@co.imperial.ca.us to be read during this period.*

Meeting Convenes

At 9:30 a.m.

Website:

probation.imperialcounty.org

8. Adjournment / Next Meeting

Imperial County Community Correction Partnership
Fiscal Year 2025-2026 Budget

FY 25-26 Estimated Allocation: \$ 8,587,360
Community Correction Growth Estimate \$ 56,622
Total Available: \$ 8,643,982

FY 25-26 AB 109 Budget				
Department/Program		Estimated 6/30/25	Requested 25-26	Augmentation
Professional & Special Services	\$	120,160	\$ 120,160	\$ -
1847001 - 525010	Total	\$ 120,160	\$ 120,160	\$ -
Behavioral Health				
Salary & Benefits	\$	205,849	\$ 578,578	\$ 372,729
Professional & Special Services	\$	359,693	\$ 430,533	\$ 70,840
1847001 - 552245	Total	\$ 565,542	\$ 1,009,111	\$ 443,569
District Attorney				
Salary & Benefits	\$	505,942	\$ 499,003	\$ (6,939)
Professional & Special Services	\$	141,316	\$ 144,142	\$ 2,826
1847001 - 552246	Total	\$ 647,258	\$ 643,145	\$ (4,113)
Day Reporting Center				
Communications-Phone	\$	4,400	\$ 4,400	\$ - #
Communication- Services	\$	1,500	\$ 1,500	\$ -
Maint - Equip	\$	2,200	\$ 2,200	\$ -
Maint-Info Hardware	\$	1,700	\$ 1,700	\$ -
Maint - Struc, Improve, Grnds	\$	42,000	\$ 42,000	\$ -
Misc Exp - Copies	\$	-	\$ -	\$ -
Office Expense	\$	8,061	\$ 8,061	\$ -
Professional & Special Services	\$	1,073,984	\$ 1,073,984	\$ -
Special Dept Exp	\$	13,193	\$ 14,000	\$ 807
Structures & Improvements	\$	-	\$ -	\$ -
Utilities	\$	20,000	\$ 41,249	\$ 21,249
CDCR - Parole Reimb	\$	(120,800)	\$ (120,800)	\$ (0) #
1847001 - 552247	Total	\$ 1,046,238	\$ 1,068,294	\$ 22,056
Probation Department:				
Salary & Benefits	\$	2,129,418	\$ 2,084,931	\$ (44,487)
Professional & Special Services			\$ -	\$ -
IVEAC & Radio Maintenance x17	\$	14,943	\$ 14,943	\$ -
Travel-In Cnty County Car x9	\$	32,196	\$ 32,196	\$ -
Drug Testing	\$	25,000	\$ 25,000	\$ -
Cell Phones x 19	\$	6,005	\$ 6,005	\$ -
1847001 - 552048	Total	\$ 2,207,562	\$ 2,163,075	\$ (44,487)
Public Defender				
Salary & Benefits	\$	360,429	\$ 363,470	\$ 3,041
1847001 - 552249	Total	\$ 360,429	\$ 363,470	\$ 3,041
Sheriff's Department:				
				#
Salary & Benefits	\$	769,979.00	\$ 1,061,054	\$ 291,075.00
Inmate Housing	\$	1,794,722	\$ 1,794,722	\$ -
Clothing & Personal	\$	5,000	\$ 5,000	\$ -
Inmate Welfare & Supplies	\$	28,475	\$ 28,475	\$ -
Cell Phones	\$	2,500	\$ 2,500	\$ - #
Office Expense	\$	2,000	\$ 2,000	\$ -
Drug Testing	\$	2,000	\$ -	\$ (2,000.00)
IVECA	\$	2,000	\$ 2,000	\$ -
Small Tool & Instruments	\$	5,000	\$ 7,000	\$ 2,000.00
Travel-In Cnty County Car	\$	15,500	\$ 15,500	\$ - #
1847001 - 552250	Total	\$ 2,627,176	\$ 2,918,251	\$ 291,075
Library				
				#
Salary & Benefits	\$	15,000	\$ 15,000	\$ -
1847001-552265	Total	\$ 15,000	\$ 15,000	\$ -
TOTAL	\$	7,589,365	\$ 8,300,506	\$ 711,141
Total Budget Request	\$	8,300,506		
Augmentation	\$	711,141		
Total Budget Augmentation Request	\$	9,011,647		
Reserves	\$	343,476		

COUNTY OF IMPERIAL

DAN PRINCE
Chief Probation Officer

ELIZABETH V. SAIS
Assistant Chief Probation Officer



PROBATION DEPARTMENT
JUVENILE HALL

324 Applestill Rd.
El Centro, CA 92243

(442) 265-2400
(442) 352-8933 fax

PROBATION DEPARTMENT

June 4, 2025

TO: Community Correction Partnership Committees

FROM: Imperial County Probation Department

Subject: Request Approval to Fund Travel and Attendance for Staff Members to the 2025 APPA 50th Annual Training Institute held in New York City, New York on August 24-27, 2025, at an estimated cost of \$32,833.50.

Dear Committee Members,

Requested Action:

It is respectfully requested that the Committee take the following action:

- 1) Approve to fund attendance to the 2025 APPA Annual Training Institute held in New York City, New York on August 24-27, 2025, at an estimated cost of \$32,833.50.

Background:

The APPA Training Institute provide attendees with learning opportunities, which emphasize skill building and enhance career development. Workshops will include activities, audience participation, teaching of new skills, and new research for the field of community corrections. Participants of this training include community corrections professionals in the fields of pretrial, probation, parole, reentry, program and treatment providers, judiciary, criminal justice researches, educators, and more.

This conference provides attendees who are focused on improving their core competencies, understanding what works in the field, embracing education and training, and continually updating their skills. All are essential to the success of this crucial work within the criminal justice field, and it all rests firmly on the foundation of belief that this industry has significant impact on public safety.

Sample list of currently scheduled workshops:

Building Lasting Resilience: The Power of Taking in the Good

Developments in Swift Certain Fair Pretrial Supervision

Bridging the Gap: Collaborating for Successful Reentry with Trauma-Informed Care, Mental Health Support, and Behavior Modification

The 5 Steps to Successful Reentry: Fostering Integrity, Purpose, and Growth

Trauma is the Reason they are on Supervision”: Officer Perspectives about a Trauma-informed Training

Almost Grown: The Future of Community Supervision for Emerging Adults, 18 – 25
 APPA's 10 Core Principles: Changing the Landscape for Juvenile Justice
 Beyond Actuarial Risk Tools: Using Social Determinants to Improve Outcomes for Youth and Families
 Beyond the Basics: Deepening Staff Engagement and Increasing Successful Youth Outcomes
 Cognitive Behavioral Programs: T4C vs MRT
 Critical Safety and Awareness Training for Officers: Strategies for Field Survival and Effective Interaction
 Fentanyl: Fake & Fatal
 Going Home - Mental Health and Substance Use - During Reentry
 Maximizing Grant Funding: Strategies for Implementing Effective Victim Notification

Fiscal Impact:

The fiscal impact to the CCP for the APPA Annual Training Institute is **\$32,833.50**. Please see below for a breakdown of the costs.

Item	Cost	Qty	Total Cost
Registration*	\$ 675.00	10	\$ 6,750.00
Lodging	\$ 1,606.79	10	\$ 16,067.90
Shuttle	\$ 232.00	1	\$ 232.00
Per Diem	\$ 552.00	10	\$ 5,520.00
Airfare	\$ 426.36	10	\$ 4,263.60
Total			\$ 32,833.50

Respectfully Submitted,

Elizabeth Sais, Assistant Chief Probation Officer

50th Annual Training Institute REGISTRATION FORM



IN PERSON | AUG 24 - 27, 2025

VIRTUAL | AUG 19 - SEP 19, 2025

Want to attend at a discounted rate?

Purchase an individual or student membership with your registration and take advantage of the reduced member registration rate!*

Add your selected membership cost to the "Grand Total" at the bottom.

*Membership rates pay for 1-year of APPA membership.

☐ Individual - \$50

☐ Student - \$25

Training Institute Registration Rates

REGISTRATION TYPE	In-Person Registration Rates		Virtual Registration Rates	
	Through Jun 24	After Jun 24	Through Jun 24	After Jun 24
Student Member	<input type="checkbox"/> \$195	<input type="checkbox"/> \$225	<input type="checkbox"/> \$50	<input type="checkbox"/> \$55
Individual Member	<input type="checkbox"/> \$610	<input type="checkbox"/> \$660	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
Non-Member	<input type="checkbox"/> \$670	<input type="checkbox"/> \$720	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150
Agency Member	<input type="checkbox"/> \$625	<input type="checkbox"/> \$675	N/A	
Guest Pass*	<input type="checkbox"/> \$400 x _____ (# of guests) *This rate is available to immediate family members not employed in the corrections field.		*Virtual Registration not Available	
Local Host*	<input type="checkbox"/> \$450		*Virtual Registration not Available	
Faculty One Day*	<input type="checkbox"/> \$265 *Full registration same as individual pricing		*Virtual Registration not Available	
Single Day*	<input type="checkbox"/> \$325 Monday <input type="checkbox"/> \$325 Tuesday <input type="checkbox"/> \$245 Wednesday		*Virtual Registration not Available	
Intensive Sessions*	<input type="checkbox"/> \$50 Sunday 8am-12pm		*Virtual Registration not Available	
Women's Symposium*	<input type="checkbox"/> FREE Monday 8am-4:30pm		*Virtual Registration not Available	
Circle Line Boat Cruise*	<input type="checkbox"/> FREE Monday 6pm-11pm		*Virtual Registration not Available	

Virtual Registration Rates for Agency Groups

# of Staff	Through Jun 24	After Jun 24
25	<input type="checkbox"/> \$1,500	<input type="checkbox"/> \$1,625
65	<input type="checkbox"/> \$3,575	<input type="checkbox"/> \$3,860
125	<input type="checkbox"/> \$6,250	<input type="checkbox"/> \$6,750
200	<input type="checkbox"/> \$9,000	<input type="checkbox"/> \$9,720

To designate which staff are to attend, please fill out: <https://form.jotform.com/appaforms/2025-NYC-Agency-Group>

Registration Info

PLEASE PRINT CLEARLY

Agency / Organization Name: _____

First Name: _____

Last Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Country: _____

Phone: _____

Email: _____

☐ Check if same address

Agency / Organization Address: _____

City: _____ State: _____ Zip: _____

Country: _____

Phone : _____

Email *: _____

*The above email address is what the registrant will use to log-in.

GRAND TOTAL\$_____

Account Code: New York, 13061-43000

PAYMENT Make checks payable to American Probation and Parole Associations or APPA

Note: unless an agency invoice, payment in full must be made to gain entry to the training institute.

☐ Check Enclosed ☐ Government Purchase Order Enclosed PO#: _____

In-Person Refund Policy

A full refund, less a \$50 processing fee, is available until **Jul 18, 2025**. No refunds are available after **Jul 18, 2025**. In order to receive a refund, written requests must be sent to the APPA Training Institute, c/o The Council of State Governments, 1776 Avenue of the States, Lexington, KY 40511 or emailed to kimberly.mills@csg.org. All requests for the refunds must be postmarked or emailed by **Jul 18, 2025**.

Virtual Refund Policy

Due to the cost of the virtual training institute platform, no refunds will be issued.


Send Your Registration Form and Payment via Mail

American Probation and Parole Association
c/o Council of State Governments
1776 Avenue of the States
Lexington, KY 40511

For credit card payments or questions, contact Kimberly Mills at 859-244-8204 or kimberly.mills@csg.org

AUG 23 - 28

 SAN → LGA

 **You chose a Basic fare**

Basic fares are non-refundable and non-changeable except as allowed by our 24-hour cancellation policy. You may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time. Checked bag fees may apply.

Trip & Price Details


Price

Passengers

Payment

Confirmation

 **Flight** [Modify](#)


 **Sat 8/23**

2912 / 3268


SAN → **LGA**

7:25 AM10:45 PM

12 hr 20 min

1 stop 

Basic


 **Thu 8/28**

2292 / 1700

LGA → **SAN**

9:10 AM2:20 PM

8 hr 10 min


1 stop 

Basic

Base fare1 Passenger(s)**\$350.10**

Taxes and fees**\$76.26**

Flight total**\$426.36**

or from \$42/mo*
with  **flexpay** [Learn more](#)

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rterms](#)

SUBTOTAL**\$350.10**

TAXES & FEES**\$76.26**

TRIP TOTAL**\$426.36**

[Show price breakdown](#)



LIMITED-TIME OFFER

Earn a **\$400** statement credit¹
and **10,000** Rapid Rewards® points.²

[Apply now](#) >

1. After first purchase. 2. After you spend \$750 in first three months. Offer ends 6/23/25.

YOU PAY TODAY**\$426.36**

CREDIT ON YOUR STATEMENT***-\$400.00**

TOTAL AFTER STATEMENT CREDIT**\$26.36**

*May post on separate statements.

Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

 **Add a Car** [Products not confirmed until purchase.](#)

No worries, your flight will remain in your cart while you search for a car.

 Add a car



Book now. Pay later!

PICK-UP LOCATION

New York (LaGuardia)

New York (LaGuardia), NY - LGA

PICK-UP DATE

8/24

Sun, Aug 24, 2025

PICK-UP TIME

12:00 AM

RETURN LOCATION

New York (LaGuardia)

New York (LaGuardia), NY - LGA

RETURN DATE

8/28

Thu, Aug 28, 2025

RETURN TIME

8:00 AM

RENTAL COMPANY (Optional)

No preference

VEHICLE SIZE (Optional)

No preference



Book now

Search

Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue

By clicking 'Continue', you agree to accept the [fare rules](#) and want to continue with this purchase.

No-show policy

If you do not plan to travel on your flight, you must cancel your reservation at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel your reservation at least 10 minutes before the flight's original scheduled departure time, your reservation will be canceled, and your funds and points may be forfeited. [Learn more.](#)

Fare Benefits

Basic¹

Basic fares are non-refundable and non-changeable except as allowed by our 24-hour cancellation policy. Customers may be eligible for a flight credit if canceled at least 10 minutes prior to the flight's original departure time.

Checked bag²

Bag fees will apply to Basic, Wanna Get Away Plus®, and Anytime fares booked and ticketed and/or changed on or after May 28, 2025. Business Select® will continue to receive two free checked bags. Rapid Rewards® A-List Preferred members will receive their first and second checked bags for free. A-List members and Rapid Rewards® Credit Cardmembers will only receive their first checked bag for free. Checked bag benefits will not apply on flights booked with a partner carrier. Weight and size limits apply. Additional allowances, benefits, and/or exceptions may apply. [Learn more.](#)

Rapid Rewards® points³

Points can be earned from (a) Qualifying Flights (defined below) operated by Southwest®, or (b) through qualifying purchases with our Rapid Rewards partners. "Qualifying Flights" include flights operated by Southwest Airlines® and paid entirely with dollars, Southwest LUV Vouchers, gift cards, or flight credits and those paid with Cash + Points. NOTE: With a Cash + Points booking, points are earned only on the portion of the base fare that is paid with dollars. Qualifying Flights exclude reward flights, charter flights, nonrevenue travel, and Companion Pass® travel. All Rapid Rewards rules and regulations apply and can be found at [Southwest.com/rterms](https://www.southwest.com/rterms).

Flight credits⁴

To receive a flight credit, you must cancel your flight at least 10 minutes prior to the flight's original scheduled departure time. If you do not cancel, your points and funds may be forfeited. [Learn more.](#) Business Select®, Anytime, and Wanna Get Away Plus® Transferable Flight Credits created from reservations booked and ticketed and/or changed on or after May 28, 2025 expire twelve months from the date the fare was booked and ticketed. Basic fare flight credits expire six months from the date the fare was booked and ticketed.



[Account](#) [Contact Us](#)

212-812-9000

New Trip



[Round Trip](#) [Trip 1](#) [Trip 2](#) [+ Add New Trip](#)

[Private Ride](#) [Shared Ride](#) [Grand Central Express](#)

Pickup

Airline Flight # Meeting Arriving From Terminal

Dropoff

Pickup Date

Pickup Time

Passengers

Luggage

Return Date

Return Time

Only One Way

Wheelchair accessible

First name

Last name

Cell

Email

[Get My Ride Receipt](#) [Find my Trip](#)



Van 10

Fare \$210.91
10% Gratuity \$21.09

Coupon

[Apply](#)

All Inclusive Price

Shared Ride	\$280.00	
Van 10 ✓	\$210.91	
Van 13	\$240.31	
28 Passenger Bus	\$900.00	

[Continue](#)

Company

[About Us](#)

[Customer Service](#)

[Drive for Us](#)

[Reviews](#)

[FAQs](#)

[Travel Blog](#)



© 2004 – 2023 Airlink NYC. All Rights Reserved.

[Privacy](#) [Terms](#) [Accessibility](#)



U.S. General Services Administration

FY 2025 per diem rates for New York

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
New York City	Bronx / Kings / New York / Queens / Richmond	\$92	\$23	\$26	\$38	\$5	\$69.00

	8/23	8/24	8/25	8/26	8/27	8/28
B	23	23	23	23	23	23
L	26	26	26	26	26	26
D	38	38	38	38	38	38
I	5	5	5	5	5	5
92 + 92 + 92 + 92 + 92 + 92 = \$552.00						

Summary of Charges

×

1 room for 5 night(s)		
Saturday, Aug 23, 2025		237.00 USD
Sunday, Aug 24, 2025		237.00 USD
Monday, Aug 25, 2025		237.00 USD
Tuesday, Aug 26, 2025		237.00 USD
Wednesday, Aug 27, 2025		237.00 USD
Total Cash Rate		1,185.00 USD
Estimated Government Taxes and Fees		221.79 USD
Destination Fee		200.00 USD

Total for Stay

1,606.79 USD

Additional Charges

Valet parking, fee: 90.00 USD daily

Off-site parking, fee: 50.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Summary of Charges

x

1 room for 5 night(s)

Saturday, Aug 23, 2025	237.00 USD
Sunday, Aug 24, 2025	237.00 USD
Monday, Aug 25, 2025	237.00 USD
Tuesday, Aug 26, 2025	237.00 USD
Wednesday, Aug 27, 2025	237.00 USD

Total Cash Rate	1,185.00 USD
Estimated Government Taxes and Fees	221.79 USD
Destination Fee	200.00 USD

Total for Stay **1,606.79 USD**

Additional Charges

Valet parking, fee: 90.00 USD daily

Off-site parking, fee: 50.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Summary of Charges

✕

1 room for 5 night(s)

Saturday, Aug 23, 2025	237.00 USD
Sunday, Aug 24, 2025	237.00 USD
Monday, Aug 25, 2025	237.00 USD
Tuesday, Aug 26, 2025	237.00 USD
Wednesday, Aug 27, 2025	237.00 USD

Total Cash Rate	1,185.00 USD
Estimated Government Taxes and Fees	221.79 USD
Destination Fee	200.00 USD

Total for Stay **1,606.79 USD**

Additional Charges

Valet parking, fee: 90.00 USD daily

Off-site parking, fee: 50.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Summary of Charges

×

1 room for 5 night(s)		
Saturday, Aug 23, 2025		237.00 USD
Sunday, Aug 24, 2025		237.00 USD
Monday, Aug 25, 2025		237.00 USD
Tuesday, Aug 26, 2025		237.00 USD
Wednesday, Aug 27, 2025		237.00 USD
Total Cash Rate		1,185.00 USD
Estimated Government Taxes and Fees		221.79 USD
Destination Fee		200.00 USD

Total for Stay

1,606.79 USD

Additional Charges

Valet parking, fee: 90.00 USD daily

Off-site parking, fee: 50.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price

Summary of Charges

x

1 room for 5 night(s)		
Saturday, Aug 23, 2025		237.00 USD
Sunday, Aug 24, 2025		237.00 USD
Monday, Aug 25, 2025		237.00 USD
Tuesday, Aug 26, 2025		237.00 USD
Wednesday, Aug 27, 2025		237.00 USD
Total Cash Rate		1,185.00 USD
Estimated Government Taxes and Fees		221.79 USD
Destination Fee		200.00 USD

Total for Stay

1,606.79 USD

Additional Charges

Valet parking, fee: 90.00 USD daily

Off-site parking, fee: 50.00 USD daily

Changes to taxes or fees implemented after booking will affect the total room price